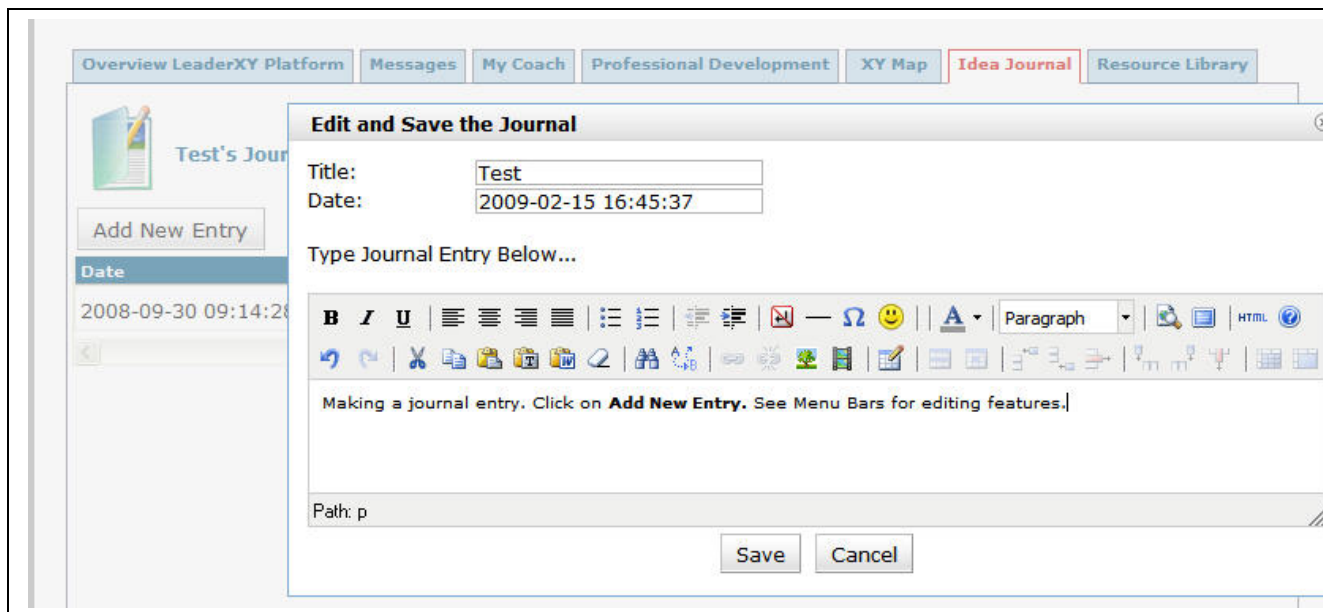


Idea Journal - The Editor



- **Editor Tool:** when you click to edit content the editor tool will open. If you are going to change the size of the window on the editor tool, it is recommended you do that prior to entering any text. There is a bug in the web browser that will sometimes close the editor prematurely if you have typed text into the window and then tried to resize the window.
 - Working from a larger monitor, if possible, will help. You can also switch to "Full Screen Mode" to do the editing (see white arrow pointing to the full screen icon below.)
 - You'll need to toggle back (click the same icon again) to Save the changes, so before switching to full screen mode, be sure the Save Button is visible in the window.



- **Journal Display:** when the journal does not fully display, refresh or reload the webpage or go to another Tab and return to the Journal. You can also click "Add New Entry". This should cause the Journal to display your entries and vertical scroll bar on the right.